Admissions Policy

Al-Baqir Centre
Reviewed on: 1st September 2026

Introduction:

The Admissions Policy of Al-Baqir Centre outlines the guidelines and procedures for the admission of students. This policy aims to ensure a fair, transparent, and efficient process for all applicants, whilst also maintaining the Centre's commitment to providing quality education.

Admission Process:

1. **Application Submission:** Parents or guardians interested in enrolling their child at Al-Baqir Centre must complete the official application form for the relevant programme. These will be available on the Al-Baqir Centre website or at the administration office. The application form should include accurate and up-to-date information.

2. **Assessment and Interview (if applicable):** Depending on the level and availability of spaces, applicants may be required to undergo an assessment or interview process. This process aims to ensure that the Centre's programmes align with the applicant's educational needs and goals.

3. **Admission Decision:** The admission decision will be communicated to the parents or guardians in a timely manner. Al-Baqir Centre reserves the right to accept or decline an application based on various factors, including availability of seats, academic criteria, and compatibility with the Centre's values and principles.

Admission Criteria:

Admission to Al-Baqir Centre is based on the following criteria:

- Age eligibility for the specific programme.
- Submission of complete and accurate application forms.
- Academic performance and records (where applicable).
- Interview or assessment results (where applicable).
- Availability of seats in the requested grade level.

Admission Offers:

If an applicant is offered a place, the parents or guardians will receive an official admission message from the admin office. This message will outline the next steps for completing the enrolment process, including fee payment, submission of any additional documents required, and orientation.

Enrolment and Fee Payment:

Upon receiving an admission offer, parents or guardians must complete the enrolment process by submitting all required documents and paying the applicable registration fee. The fee payment process and schedule will be provided along with the admission offer. This must be adhered to.

Waiting list:

In cases where there are more applicants than available spaces, applicants may be placed on a waiting list. Applicants will then be informed if a space becomes available. Applicants who are not offered a place will remain on the waiting list for the following academic year.

In exceptional circumstances, such as a high number of applicants, the waiting list for any programme may also be withdrawn. This will not affect those applicants already on the waiting list.

Modification of Admissions Policy:

Al-Baqir Centre retains the right to modify or update this Admissions Policy as needed. Any changes to the policy will be communicated to applicants through official channels.

By applying to Al-Baqir Centre, parents and guardians acknowledge their understanding and agreement to abide by the terms and conditions outlined in this Admissions Policy.

For any further information or assistance, please contact:

Phone: 07494 757840
Email: admin@albaqir.co.uk

Disclaimer:

This document is intended for informational purposes only and does not constitute legal advice. Al-Baqir Centre retains the right to make changes to the Admissions Policy at its discretion. Applicants are advised to refer to the latest version of the policy available on the Centre's official website.